



## PROJECT MONITORING & EVALUATION REPORT

### 1. PROJECT PROFILE AND DETAILS

Name of Proponent	
CID No.	
Contact No.	
Village, Gewog and Dzongkhag	
Project Location	<i>Village, Gewog and Dzongkhag</i>
Purpose of Loan (Activity)	
Sanctioned Amount (Nu.)	
Loan Disbursed Amount & Date	
Monitoring Date	

### 2. REPAYMENT STATUS

EMI Amount (Nu.)	EMI Start Date	EMI End Date	EMI Default Month
Reason for Failure of Loan if Defaulted.			

### 3. BRIEF DESCRIPTION ON PROGRESS OF THE PROJECTS (*Implementation status, completed/incomplete, Loan Utilization, etc*)

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### 2. HOW IS PRODUCTS DOING IN THE MARKET( *Briefly assess on product potentials, price, where is sold and how its being promoted*)

Product & Price	Market & Promotion



**3. WHAT IS THE MONTHLY EARNINGS (*Income and Expense details*)**

	Expense	Income
Total Sales Revenue		
Raw materials/Input		
Salary and Wages		
House rent		
Utility bills		
Any other expense		
EMI		
<b>Net Profit/Loss</b>		

**4. SPECIFIC ISSUES/PROBLEMS AND ACTIONS**

Specific issues/Problems	Action to be taken/required

**5. FINAL OBSERVATIONS & RECOMMENDATIONS(*Project site and other pictures to be attached*)**

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**Name & Designation**

**Signature and Date**