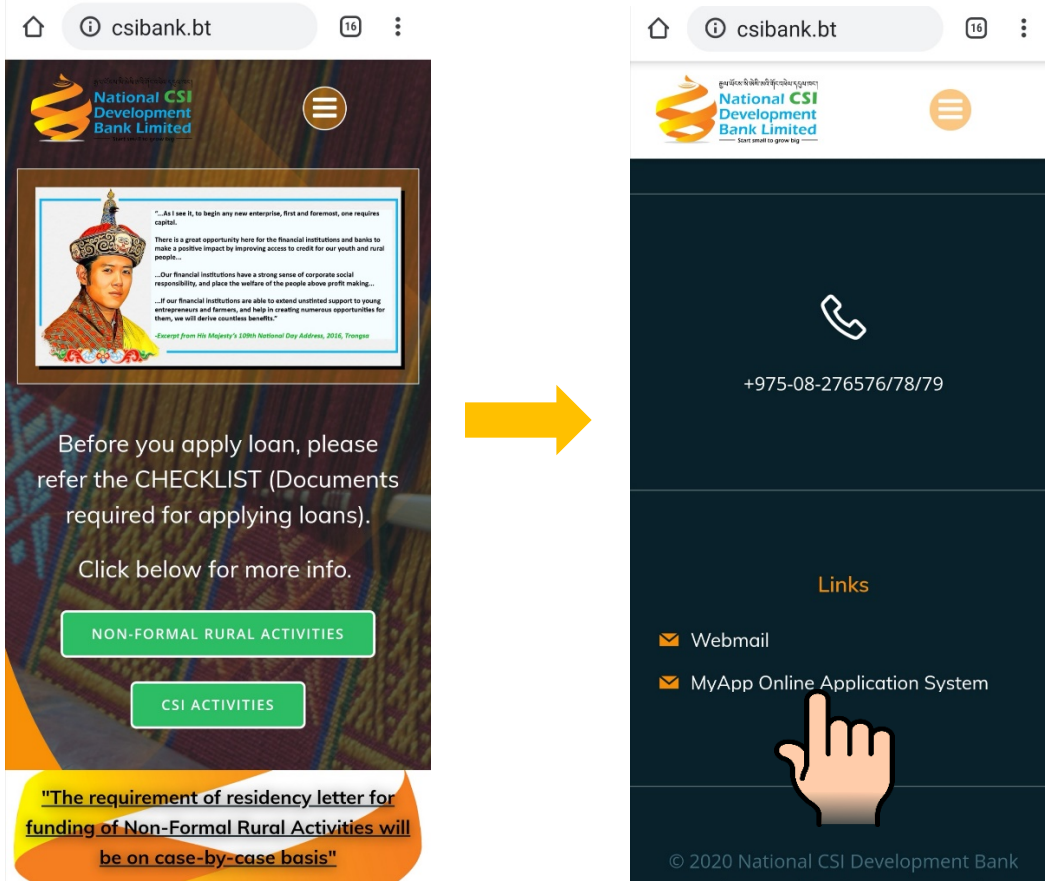
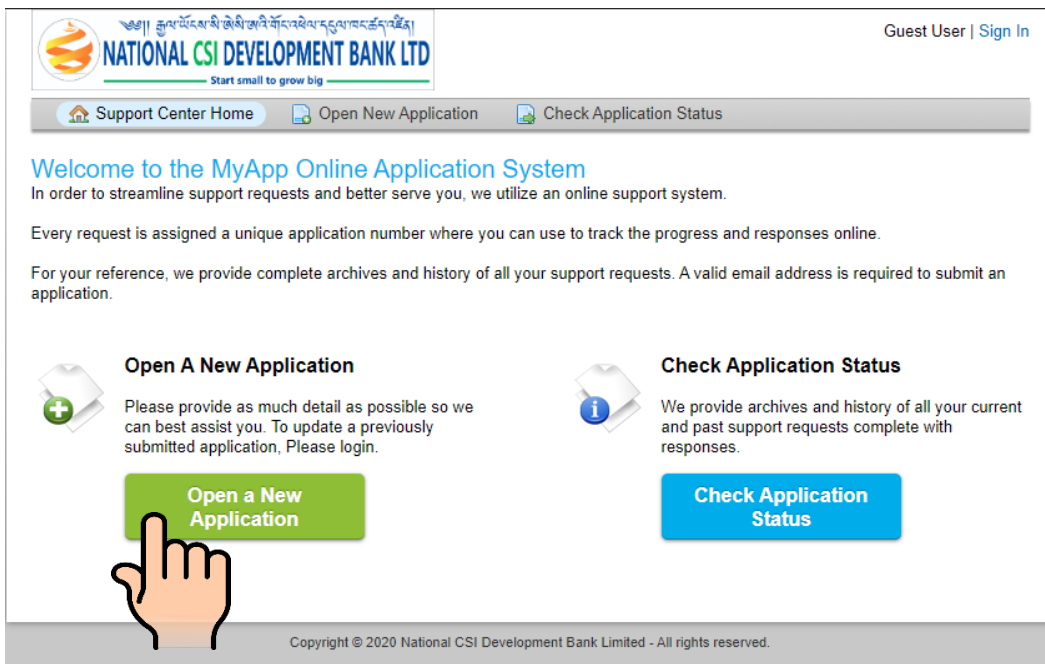


# MyApp Online Application - Quick Guide

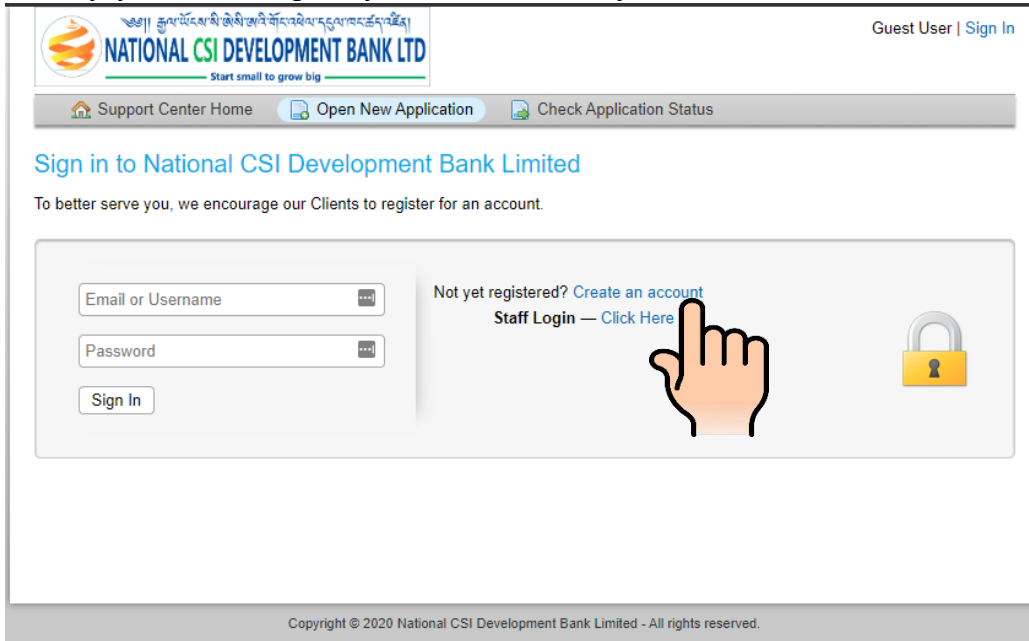
1. Visit our website @ <http://www.csibank.bt> - scroll down to the footer and under “Links”, click on “MyApp Online Application System” or directly visit the link <http://myapp.csibank.bt>



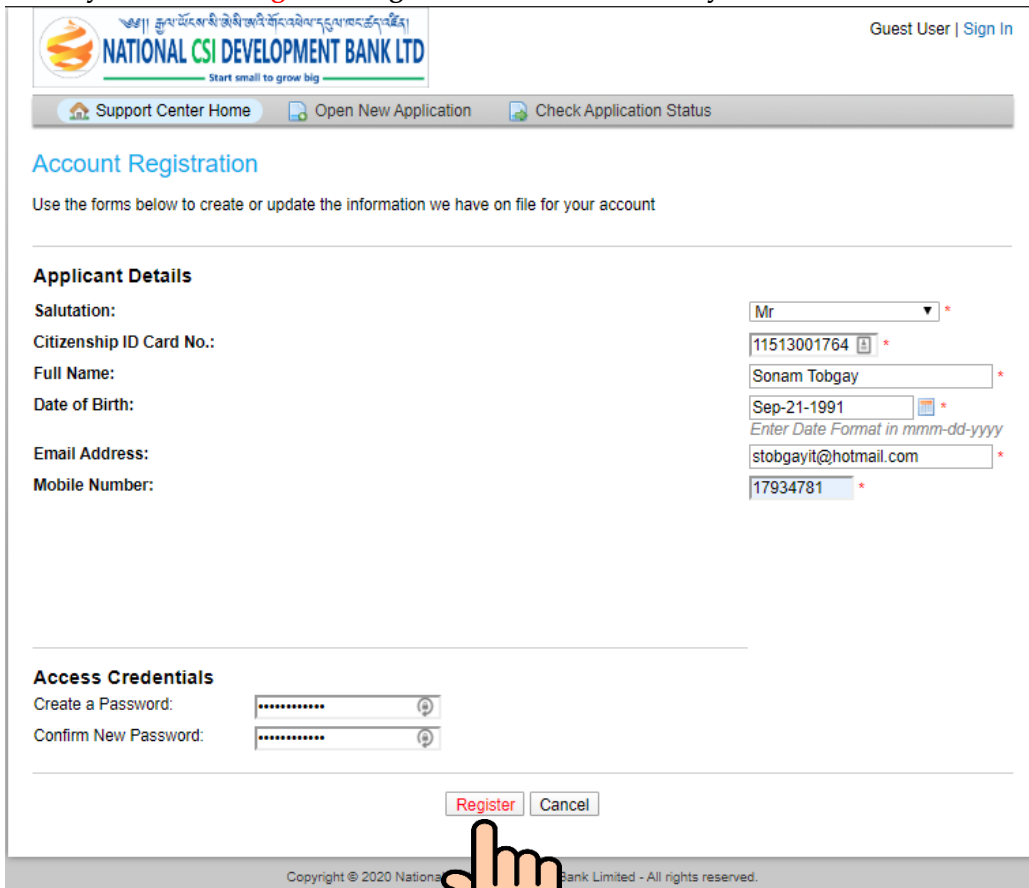
2. The users will be redirected to the following interface. Click on “Open a New Application”



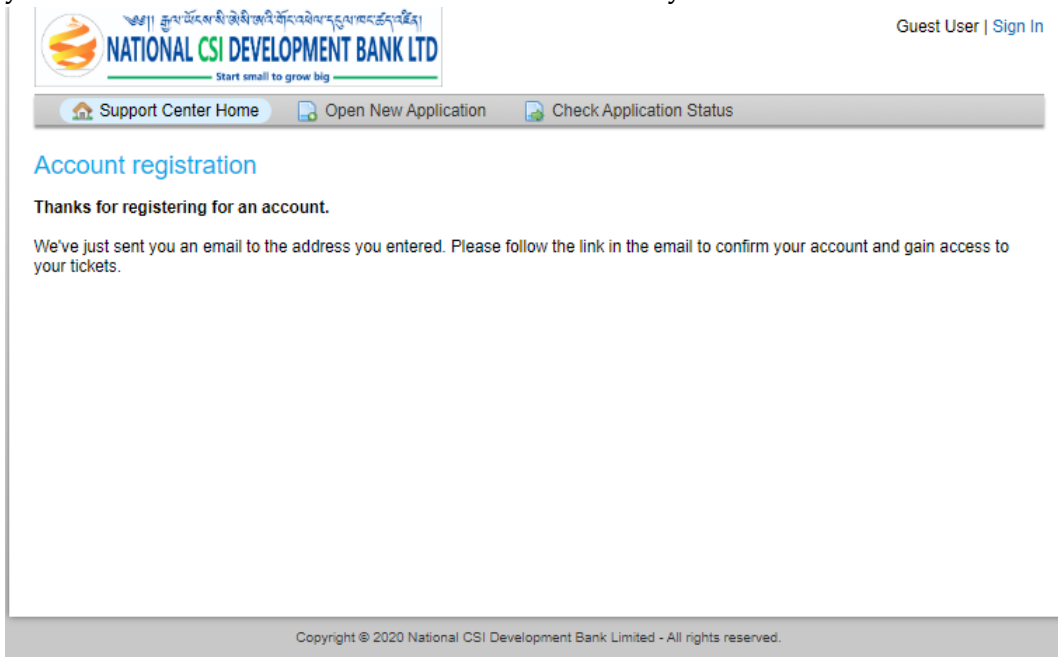
3. Initially, you need to register your account in the system. For that, click on **“Create an account”**



4. Enter all the required information as per the form and create a user account password for security and click **“Register”** to get a confirmation link in your e-mail address.

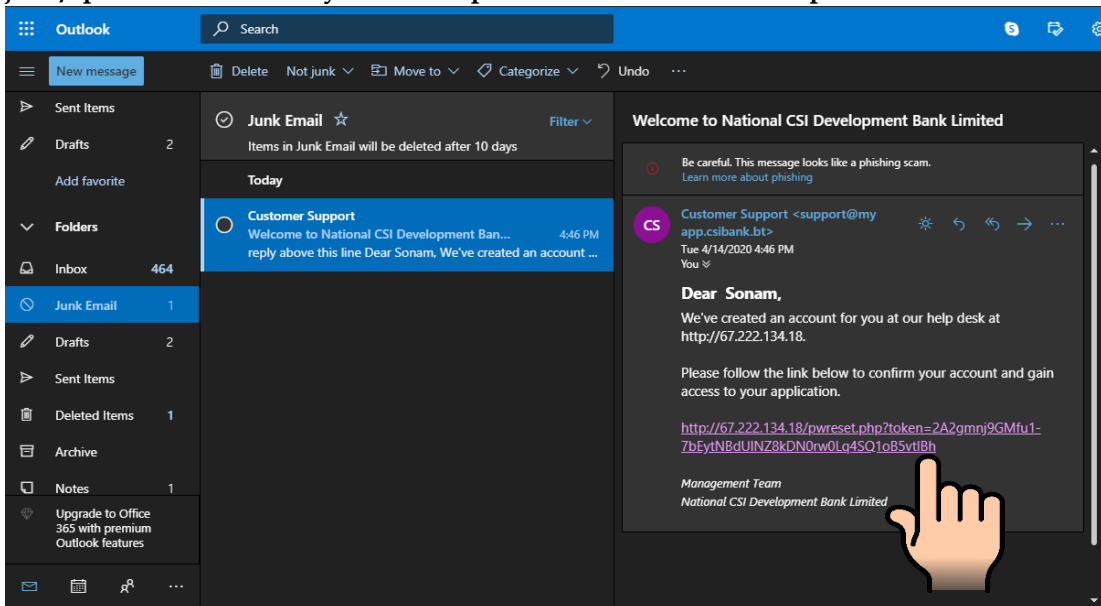


5. After successful registration, the user will be redirected to the following interface. The, check your e-mail inbox for the confirmation link to activate your account.



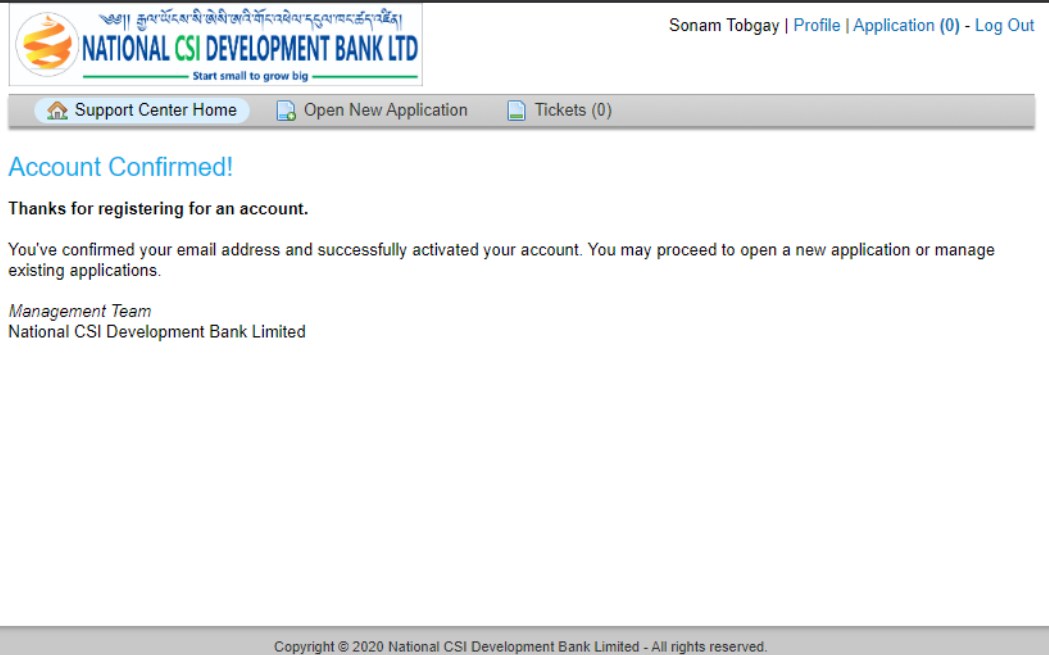
The screenshot shows the user interface of the National CSI Development Bank Ltd. The header includes the bank's logo and name in Nepali and English, with the tagline "Start small to grow big". Navigation links for "Support Center Home", "Open New Application", and "Check Application Status" are visible. The main content area is titled "Account registration" and contains a message: "Thanks for registering for an account. We've just sent you an email to the address you entered. Please follow the link in the email to confirm your account and gain access to your tickets." A footer note states "Copyright © 2020 National CSI Development Bank Limited - All rights reserved."

6. Check your e-mail inbox and click the link to activate your registered account or search in junk/spam folders in case your e-mail provider treats our mail as spam.



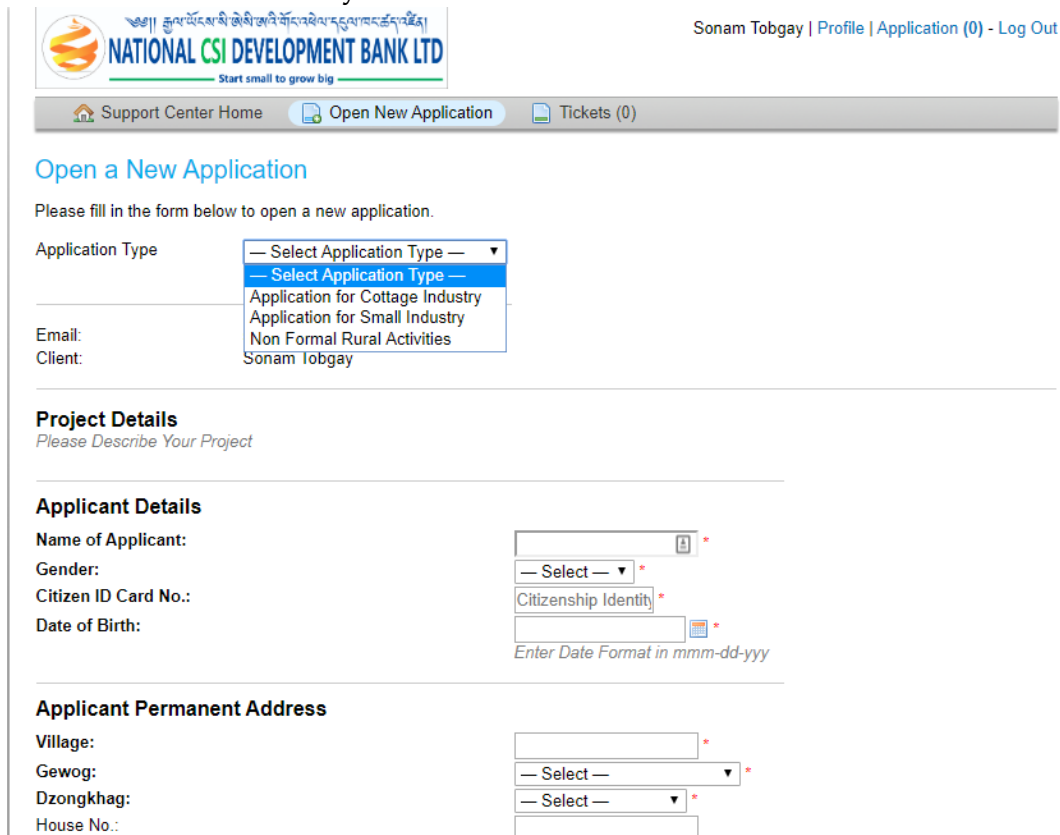
The screenshot displays an Outlook email interface. The left sidebar shows folders like "Junk Email" with one item. The main pane shows an email from "Customer Support" with a subject "Welcome to National CSI Development Bank Limited". A warning banner at the top of the email reads "Be careful. This message looks like a phishing scam." The email body contains a greeting "Dear Sonam," and a confirmation link: <http://67.222.134.18/rwreset.php?token=2A2gmj9GMfu1-7bEytNBdUINZ8kDN0w0Lq4SQ1oB5vtl8h>. A hand cursor icon is positioned over the link. The email is signed by the "Management Team, National CSI Development Bank Limited".

7. The user will be redirected to our MyApp system, logged in as a user after successful account confirmation message.



The screenshot shows the user interface of the National CSI Development Bank Ltd MyApp system. At the top, there is a navigation bar with the bank's logo and name in both Nepali and English, and a user profile section for 'Sonam Tobgay' with links for 'Profile', 'Application (0)', and 'Log Out'. Below the navigation bar, there are three buttons: 'Support Center Home', 'Open New Application', and 'Tickets (0)'. The main content area displays a blue heading 'Account Confirmed!' followed by a message: 'Thanks for registering for an account. You've confirmed your email address and successfully activated your account. You may proceed to open a new application or manage existing applications.' The message is signed by the 'Management Team' of 'National CSI Development Bank Limited'. At the bottom, a copyright notice reads 'Copyright © 2020 National CSI Development Bank Limited - All rights reserved.'

8. Click on the "Application (0)" and proceed with the application. After completing the data entry in the form with all the required documents attached, please read the 'CONSENT' and 'CERTIFICATION' carefully.



The screenshot shows the 'Open a New Application' form in the National CSI Development Bank Ltd MyApp system. The user is logged in as 'Sonam Tobgay'. The form is titled 'Open a New Application' and includes a sub-heading 'Project Details' with the instruction 'Please Describe Your Project'. Below this, there are sections for 'Applicant Details' and 'Applicant Permanent Address'. The 'Applicant Details' section includes fields for 'Name of Applicant', 'Gender', 'Citizen ID Card No.', and 'Date of Birth'. The 'Applicant Permanent Address' section includes fields for 'Village', 'Gewog', 'Dzongkhag', and 'House No.'. A dropdown menu for 'Application Type' is open, showing options: 'Application for Cottage Industry', 'Application for Small Industry', and 'Non Formal Rural Activities'. The form is marked with red asterisks to indicate required fields.

9. Click “Submit My Application” to submit your application to our office. Before applying, you are advised to gather all the mandatory data and documents to complete the application and to process it without any delay.

Production Target/Month:	<input type="text"/>
Where will it be sold ?:	<input type="text"/>
Mode of Sale:	Direct ▾
Monthly Expected Sale (Nu.):	<input type="text"/>
Monthly Expected Expense (Nu.):	<input type="text"/>
Monthly Expected Income (Nu.):	<input type="text"/>
Monthly Expected Profit (Nu.):	<input type="text"/>

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**Bank Account Details (For Fund Disbursement)**

BDBL Account Number:	<input type="text"/>
Loan Term (Months):	<input type="text"/>

*loan term in months*

**CONSENT:** The parties hereunto in their respective capacities as herein above mentioned do hereby declare that all the information furnished herewith is correct to the best of my/our knowledge and ability and do hereby consent to disclose and share all or such information required by NCSIDBL to do such acts, deeds or things that are deemed necessary to facilitate Credit Information Bureau to ascertain accuracy/correctness of information. The parties hereunto mentioned do hereby give consent to use my/our demographic and credit information by the Credit Information Bureau and other reporting entities

**CERTIFICATION:** The undersigned certifies that to the best of his or her knowledge and belief, all the information contained in this application and in the accompanying statement and documents is true, complete and correct. In the event the information and submissions are found to be false and misrepresented, NCSIDBL shall reject the application without any reason and notice. The undersigned agrees to notify NCSIDBL immediately of any change in the information. Further the undersigned assures to make prompt repayment as per the agreement. In event of non-compliance the undersigned do hereby authorise NCSIDBL to take legal action.

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(For any queries, please contact @ 17934781 or e-mail at [sonam.tobgay@csibank.bt](mailto:sonam.tobgay@csibank.bt))